



WARWICKSHIRE HOME CARE SERVICES

Job Description

Job Title: Senior Home Carer

Responsible to: Home Care Manager

Job Purpose:

- To deliver person-centred domiciliary care to service users in the community as detailed in their Individual Care Plans.
- To work to National Occupational Standards to ensure the delivery of a high quality service.
- The ability to work flexible and unsocial hours and be fully mobile, a care or vehicle owner/driver.
- To assist and develop the Home Care Team and individuals within that team.
- To assist the Home Care Manager to assess and review service users care needs in line with current requirements and legislation.
- To be the designated person responsible for the service at agreed times with the support of an 'on-call' rota system.

Main Duties:

1. Deliver quality care which meets the needs of service users.
2. Ensure that the assessment, delivery, monitoring and review of the care provided is properly recorded in service users' care plans and diary sheets.
3. Maintain effective care management arrangements and systems to promote the service users' rights to be cared for in the way they choose.
4. Maintain records in accordance with company requirements.
5. Take responsibility for development of own practice.
6. Assist the Home Care Manager to support and develop teams and individuals to enhance performance.
7. Assist the Home Care Manager to maintain the effectiveness of the home care staff team.
8. Support service users to develop and maintain self-esteem and a positive self image.
9. Assess and act upon risks of harm to service users and others.
10. Assist service users with medication and monitor effects in accordance with Company Procedures.
11. Assist in maintaining healthy and safe practices whilst at work.
12. Ensure the cost effective use of resources
13. Participate in training and attend meetings.
14. Represent the Company positively at all times when dealing with enquiries and meeting people.
15. Work to Company Policies and Procedures at all times.
16. Undertake other duties that may be required in line with this level of post.

Values:

- Ensure that all practices / activities undertaken reflect the Company's ethos with regard to promoting equality and valuing diversity.